

ACADEMIC PROGRESS EXCEPTION FOR FINANCIAL AID

If you are seeking reconsideration of your academic progress as a result of regaining eligibility from successfully completing a term, having grades posted for incomplete coursework or study abroad, or having a grade changed, **you must complete this form and send a copy of your final grade transcript to the Financial Aid Office.** If coursework was completed outside the Pitt system, you must include a copy of that grade transcript as well. **The deadline for submitting this exception is the 60% point of the fall term, if seeking reevaluation for the fall term or the entire academic year or the 60% point of the spring term, if seeking a reevaluation for the spring term only—no exceptions.**

Name _____ ID# _____

Address _____

City _____ State _____ Zip _____

Phone () _____ Email _____

Choose the option that best describes your situation:

_____ I have successfully completed coursework that has placed me back into acceptable academic standing and now have earned enough credits and/or the minimum cumulative GPA needed to place me back into acceptable academic standing. I understand that the successful completion of coursework at any Pitt campus can increase both my cumulative GPA and total number of credits completed; whereas, the successful completion of coursework outside of the Pitt system will affect the total number of credits completed, provided that those credits transfer. The GPA for courses taken outside of the Pitt system is NOT transferrable. I have attached a copy of my grade transcript for your review.

_____ I have completed the necessary coursework and my G or I grade has been updated. In completing the necessary coursework, I have earned enough credits and/or the minimum cumulative GPA needed to place me back in acceptable academic progress. I have attached a copy of my grade transcript for your review.

_____ I was enrolled in a study abroad program during the _____ academic year and my grades were not available at the time that academic progress was checked. My grades are now available. I have attached a copy of my grade transcript from my study abroad program for your review.

_____ Since the initial review of my academic progress, I had a grade change occur which places me back into acceptable academic standing. I have attached a copy of my grade transcript for your review.

By submitting this form, the Financial Aid Office will reevaluate my academic progress and will notify me in writing of the outcome. I understand that I must earn enough credits and/or earn the minimum cumulative GPA that places me back in acceptable academic standing before my Federal Title IV and University-funded financial aid will be reinstated. Failing to reestablish acceptable academic progress will result in the cancelation of my Federal Title IV and University funding and may affect my eligibility for the PHEAA State Grant.

By signing this form, I acknowledge that I have read and understand the information contained within and consider this form to be complete.

Student's signature _____ Date _____

**Return completed forms and grade transcripts to:
University of Pittsburgh at Greensburg
Financial Aid Office
150 Finoli Drive
Greensburg, PA 15601**