BUCKLEY AMENDMENT

A federal statute, commonly called the “Buckley Amendment”, is designed to protect the privacy of students. Students have a right to obtain a copy of the University policy regarding the Buckley Amendment. It may be obtained in Room 120 Millstein Library (Office of the Registrar).

The University may establish categories of information known as "Directory Information" and release this information, without student consent, upon request by individuals external to the institution.

Directory information includes the following information:

1. The student’s name
2. The student’s address, phone number and electronic mail address
3. The student’s major field of study
4. Place of birth
5. The student’s achievements, degrees, academic awards, or honors
6. The student’s weight and height, if a member of an athletic team
7. The student’s previous educational institutions
8. Participation in officially recognized activities and sports
9. Dates of attendance
10. The student’s photograph

A student may request that no Directory Information be released without his/her written permission. When the Registrar receives a student’s refusal to permit the release of "Directory Information", no further disclosures are made without that student's written consent (except to parties who have legal access to student records without written consent). The refusal to permit directory information is permanent. Rescinding of this action can be done by the student submitting the request in writing to the Office of the Registrar.

If you choose NOT to have Directory Information released, complete and return this form to 120 Millstein Library.

NAME: ____________________________________________________________
STUDENT ID #: ____________________________________________________
ADDRESS: __________________________________________________________
________________________________________________________

I hereby request that no personal information concerning me be released without my signature of authorization.

SIGNATURE: ________________________________________________________ DATE: __________

Please return this form to the Registrar’s Office, 120 ML by Friday, January 17, 2014.