Grades

Grades are available through the PeopleSoft Student Center approximately 24 hours after the date grades are due in the Office of the Registrar. Any change of grades submitted will also appear as they are received and processed in the Office of the Registrar.

Students can access their grades in their PeopleSoft Student Center via the my.pitt.edu portal. Once logged into the portal, click Student Center Login > Self Service > Student Center, select “other academic” in the drop down box, select Grades > select the proper term and click Continue.

Questions about the actual grade awarded should be directed to the individual instructor or the department chairperson.

GRADING SYSTEM

<table>
<thead>
<tr>
<th>Grade</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>3.75</td>
</tr>
<tr>
<td>B+</td>
<td>3.25</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>2.75</td>
</tr>
<tr>
<td>C+</td>
<td>2.25</td>
</tr>
<tr>
<td>C-</td>
<td>1.75</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>D-</td>
<td>0.75</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

The Following Grades Carry No Quality Points:

G Unfinished course work: Course work unfinished because of extenuating personal circumstances

H Honors: Exceptional completion of course requirements

I Incomplete: Incomplete course work due to the nature of the course, clinical work, or incomplete research work in individual guidance courses or seminars

N Audit: Non-credit “N” grades do not count toward a student’s degree, grade point average or academic progress for purposes of financial aid eligibility

NC No credit

R Resignation: Student resigned from the University for this term

S Satisfactory: Satisfactory completion of course requirements

T Transfer

U Unsatisfactory: Unsatisfactory completion of course requirements

W Withdrawal
"G" AND "I" GRADES

A "G" grade is given by an instructor when course work is unfinished because of extenuating personal circumstances. When given a "G" grade, you are usually instructed to complete some clearly defined work (e.g. a final examination paper) within a specified period of time. The "G" must be completed no later than one year after the term or session in which the course was taken. You should not request or be given a "G" grade if, in actuality, you need to repeat the course. See "Course Repeat" for more information.

Once the deadline has passed, a "G" grade will remain on your record and you will be required to register for the course again, if the course is needed to fulfill requirements for graduation. Contact your instructor for details regarding the issuance of a "G" grade.

An "I" grade is also issued by the instructor, and differs from a "G" grade. It is issued in the case of ongoing study such as incomplete research, work in individual guidance courses, clinical work or seminars.

"W" GRADE

To withdraw from a course, after the official end of the add/drop period while still enrolled in other courses, you must process a Monitored Withdrawal Request Form through the Office of the Registrar. If approved by the instructor, a grade of "W" will be recorded on your grade report and transcript for that course. "W" grades do not count toward a student's degree, grade point average, or academic progress for purposes of financial aid eligibility. There is no tuition adjustment associated with a course withdrawal.

MISSING COURSES AND GRADES

If a course is missing from your transcript, consult the Office of the Registrar for the proper procedure to follow.

COURSE REPEAT

You should consult the Office of the Registrar for the proper procedure to follow for repeating a course and for information on how this will affect your grades and the calculation of your Grade Point Average (GPA). When you repeat a course, you must officially register and pay for the course again.

University policy prohibits any student from attending a course without being officially registered for that course.

A repeated course, has a notation appearing underneath the previous course taken designating that it is excluded from the GPA. The original course and grade will always remain on your record/transcript. Course Repeats are marked on a student record at the end of each term.
AUDITING CLASSES (N GRADES)

Any course offered by the Greensburg campus may be audited by any student who has been admitted to Pitt-Greensburg. Audited courses appear on the transcript with a grade of N, but no credit is earned. Regular tuition rates apply to audited classes.

SATISFACTORY/NO CREDIT GRADING OPTION (S OR NC GRADES)

Some courses may be taken on a pass-for-credit basis. A student enrolled in a course on a pass-for-credit basis receives either a grade of S or NC. An S grade is approximately equivalent to a letter grade of C or better and means that the student will receive credit for the course. An NC grade means that the student will not receive credit for the course. S and NC grades are not included in the calculation of the GPA. No more than 12 credits with S grades may be counted toward graduation. Students must declare their decision to choose the pass-for-credit grading basis by the deadline published in the Calendar of Important Dates.