



University of Pittsburgh
at Greensburg

Student Employment Authorization Form

(To be completed by hiring Supervisor)

Deliver to Lynch Hall 103 (OR) Fax completed form to: 724-836-7166

Student's Name: _____

Best Phone Number To Reach Student: _____

Best Email Address To Reach Student: _____

Department: _____

Account Number: _____

Supervisor: _____

Job Description: _____

HOURLY RATE: _____

Hire Date: _____

Approved by: _____

Signature

Date

Please Note: All above information must be completed before forwarding to the Human Resources Department. An incomplete form will delay the hiring process.