**MONITORED WITHDRAWAL REQUEST FORM**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Class #</th>
<th>Catalog #</th>
<th>Credits</th>
<th>Course Title</th>
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</thead>
</table>

**PLEASE NOTE:**
Students who Withdraw from a course receive a “W” grade and no credits are earned. **There will be no tuition adjustment for withdrawing from a course.** Check the Calendar of Important Dates for deadlines and rules regarding when the Director of Academic Advising must also sign this form before submitting it to the Registrar.

**I AFFIRM MY DECISION TO WITHDRAW FROM THE ABOVE COURSE AND TO ACCEPT THE “W” GRADE. I ALSO UNDERSTAND THAT THERE WILL BE NO TUITION ADJUSTMENT FOR WITHDRAWING FROM THIS COURSE. ADDITIONALLY, THIS MAY AFFECT MY FINANCIAL AID STATUS.**

Student’s Signature_____________________________Date________________

Instructor’s Signature Date

*Only required after withdrawal period is over.*

*Director of Academic Advising ___________________________ Date ___________________________

The student is responsible for taking this form to the Registrar for processing after it has been signed by the Instructor and/or Director of Academic Advising.