

FOR SAFETY'S SAKE **FALL 2014**

Annual Security and Fire Report

“Maintaining a safe and secure environment is essential to the intellectual and personal growth of every member of the Pitt-Greensburg community. We share responsibility with the University police and physical plant employees for the health and safety of students, faculty, staff, and campus visitors. We must all cooperate in a vigilant and collaborative effort to maintain a safe campus. Please read this brochure carefully and use the information wisely to ensure a safe environment for yourself and others on campus.”

– Dr. Sharon P. Smith, President



Working Together for a Safe Campus

The University of Pittsburgh at Greensburg (Pitt-Greensburg) is located on approximately 219 acres in a wooded, suburban setting two miles from the City of Greensburg, in Hempfield Township. This environment, coupled with the extremely low crime rate in the township and in Westmoreland County makes Pitt-Greensburg a desirable place to pursue one's academic goals. We are proud of the involvement of our entire security community in maintaining this type of atmosphere and climate.

A Message from the Campus Police Department

The mission of the Campus Police Department at Pitt-Greensburg is to provide for the safety of the members of the University community and the security of all its facilities. We are committed to providing a high quality, community-oriented department with an open-door policy. However, safety and security is the responsibility of everyone on campus. As noted by our crime statistics, most crimes on campus involve theft or criminal mischief incidents. You can help prevent these incidents by using a common sense approach, such as locking your doors and not leaving your valuables unattended.

Annual Security and Fire Safety Report

The information in this brochure is provided to you as part of Pitt-Greensburg's commitment to safety and security on campus and is in compliance with the Pennsylvania Uniform Crime Reporting Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, and the Pennsylvania College and University Security Information Act (PA Act 73 of 1988). This report also includes information concerning fire safety and fire statistics. If you have any questions, comments, or suggestions concerning the safety and security at Pitt-Greensburg, or with this brochure, please contact the campus police chief (724-836-9865 or 724-836-9866). This information is available on our web site at www.greensburg.pitt.edu. If you would like a printed copy, please write to:

Campus Police Department
University of Pittsburgh at Greensburg
150 Finoli Drive
Greensburg, PA 15601

bobcatpd@pitt.edu

Creating a Safe Campus Is Everyone's Responsibility

Everyone on campus should be safety conscious and follow security procedures.

The University encourages everyone in the Pitt-Greensburg community to report crimes and other emergencies promptly to Pitt-Greensburg's Campus Police Department (724-836-9865 or ext. 9865). Students may also contact Student Services personnel (724-836-7869 or ext. 7869), who will then contact the police. For facility security concerns, you may contact Pitt-Greensburg's Campus Police Department (724-836-9865 or ext. 9865) or the Physical Plant/Maintenance Department (724-836-7189 or ext. 7189). Non-emergency issues or concerns may also be emailed to the police department (bobcatpd@pitt.edu). When Pitt-Greensburg students and staff work within these settings, they are responsible for acquainting themselves with the security policies of the campus.

“Our goal is to provide a safe and comfortable environment for our students, faculty, staff, and visitors. To achieve this goal everyone must practice smart safety measures in sports, recreation, driving, and everyday campus life. Let it be part of our culture to report safety items that need attention. Doing so will make us all winners.”

–Carl Rossman

Vice President for Administration

The People Who Work Hard To Help Keep You Safe

Pitt-Greensburg maintains a full-time 24 hours per day, 365 days a year, Campus Police Department. It is located at the Greensburg Campus Police Department (GCPD) building, between Smith Hall and Chambers Hall. The Department consists of a police chief, a police sergeant, six full-time officers, four part time officers, and a dispatcher. In addition, the office of the police commander for all of Pitt's regional police departments is located on the Pitt-Greensburg campus. All of the police officers are Act 120 certified and have authority to enforce the Pennsylvania Crimes Code, Motor Vehicle Code, and the Rules and Regulations at Pitt-Greensburg. Pitt police law enforcement authority is derived from Act 57 of 1997 Campus Police Powers and Duties and by Title 42 Pa. CSA Chapter 89, relating to the Municipal Police Jurisdiction Act. Officers, therefore, have the authority to apprehend and arrest anyone involved in illegal acts on campus as well as within 500 yards of any University owned or leased facility. University police undergo over 800 hours of initial training for certification, as well as a minimum of 36 hours of annual in-service training. All officers carry a firearm, baton, OC Spray, and handcuffs. The officers are trained to respond to critical, rapidly evolving incidents, as well as routine patrol and response. Additionally all police officers attend training exercises annually in "active threat" response. Pitt police officers also consult with environmental health and safety personnel when conducting and evaluating emergency evacuation exercises in residence halls as well as shelter-in-place procedures. Officers are also certified in First Aid, AED, and CPR. In-service training programs are provided to the officers to keep them abreast of changing laws and familiarize them with procedures and policies relating to safety.

How to Report Criminal Actions or Other Emergencies

Everyone in the University community is encouraged to report crime promptly to the Campus Police Department or to other appropriate police agencies if the crime is off campus. The police chief addresses freshmen and their parents at orientations to encourage them to report all information regarding any incident to the Campus Police Department. You can report criminal activity or other emergencies by dialing the Campus Police Department (724-836-9865 or ext. 9865). When off campus, dial 911 to reach a local police agency. There are also 33 emergency and courtesy phones located throughout the campus. The emergency phones ring directly into the Campus Police Department. In addition, the campus police officers are visible around campus.

Resident students may also inform their community assistant (CA) or resident director (RD) of any problems or concerns, and anyone can approach any officer or desk attendant concerning a problem. A resident student may also call the Office of Housing and Residence Life (724-836-9953 or ext. 9953) or the Office of Student Services (724-836-9917 or ext. 9917).

The campus police officers will respond to all complaints at any hour of the day. The officers are mobile and patrol the campus by vehicle and foot patrol. A student, community assistant, resident director, campus police officer, or any other University community member may refer a violation of the Student Code of Conduct directly to the University Student Judicial System.

Victims and/or witnesses may also report crimes on a voluntary, confidential basis. They may report these crimes by filling out a Silent Witness Form and mailing it to the Chief of Police, University of Pittsburgh at Greensburg, 150 Finoli Drive, Greensburg, PA 15601. These forms are located outside the Counseling Center at Chambers Hall 217. This form may also be completed on our Web page, www.greensburg.pitt.edu/student-life/safety and submitted directly to the chief of police.

Victims of crimes against persons are encouraged to seek confidential counseling from the Director of Counseling, Chambers Hall 217 (724-836-9870). While the details of an incident discussed with these counselors remains confidential, the counselor will provide related "statistical data" to the Campus Police Department for inclusion in this annual report.

State and Local Police

Pitt-Greensburg is located approximately two miles from the City of Greensburg in Hempfield Township, Westmoreland County. Pitt-Greensburg property also borders the Borough of South Greensburg. The Pennsylvania State Police, Troop A Greensburg, is located a short distance away, and provides back up to the Pitt-Greensburg Police as needed. The Pitt-Greensburg Police Department maintains a close working relationship with the Pennsylvania State Police, South Greensburg Police Department, and the City of Greensburg Police Department. Pitt-Greensburg officers monitor police, fire and emergency medical incidents occurring at non-campus locations via Westmoreland County police radio; and, have direct radio communication with these emergency response agencies, as well. Student groups that temporarily lease a non-campus facility are monitored by Pitt-Greensburg police officers during the course of the event. In addition, state and local police will notify Pitt-Greensburg police officers of any criminal or emergency activities that could impact the campus community. There are no written memorandums of understanding with local police agencies.

Criminal prosecutions of incidents that occur on campus are coordinated by the Westmoreland County District Attorney's Office, Greensburg, Pennsylvania. The District Justice for Hempfield Township (District 10-1-01) is Mr. James Falcon, whose offices are located at 500 Armbrust Road, Youngwood, PA 15697 (724-925-3888).

Emergency Response and Evacuation Testing Procedure

The University of Pittsburgh is proactive in planning and preparing for emergency situations, and has developed Emergency Management Guidelines to provide a basic procedural framework for responding to any type of emergency at the University of Pittsburgh. Please review the information on emergency response and other emergency-related information found at www.police.pitt.edu/resources and www.ehs.pitt.edu/emergencies. All Pitt police officers have received training in Incident Command, and participate in "Active Threat" training exercises annually. Members of Pitt's Police Department provide educational programs on community response to an active threat situation and other safety issues to the University community. This annual report contains recommended safety measures for ongoing and immediate life threatening incidents involving hostile suspects. Visit the Pitt-Greensburg police web page at www.greensburg.pitt.edu/student-life/police-and-safety to view the "Run, Hide, Fight" video produced by the U.S. Department of Homeland Security. Residence Life personnel educate students each year on emergency-egress and shelter-in-place procedures specific to a particular building. Each semester, the University's Emergency Notification System is tested; this testing is unannounced, with an evaluation and documentation of the test maintained at the police department. Evacuation and/or shelter-in-place exercises are conducted in both academic and residential buildings. Evacuation exercises are used as a way to educate and train building occupants on issues specific to their building. During the exercises, the building occupants practice emergency procedures and familiarize themselves with the location of exits and the sound of the fire alarm. A description of each exercise, date and time of exercise, and evaluation of the exercise is maintained by police and environmental health and safety officials.

Each year, members of the University of Pittsburgh at Greensburg conduct a planned tabletop exercise, which tests and evaluates the University's emergency response and evacuation procedures. Emergency executives, police, and key University personnel, along with external support agencies (such as Pennsylvania State Police, Hempfield Fire and Mutual Aid Medics) participate in the exercise. The exercise addresses evacuation or shelter in place of buildings on a campus-wide scale. At the conclusion of the exercise, the Pitt-Greensburg publishes a summary of its emergency response and evacuation testing.

Emergency Notification System

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees, Pitt's Emergency Notification System (ENS) will be activated without delay, unless activation will—in the professional judgement of responsible authorities—compromise efforts to assist victims, or to contain, respond to, or otherwise mitigate the emergency.

Law enforcement officers will confirm the emergency situation and immediately contact the emergency executive and chief of police. They will determine the content of the notification and authorize police dispatchers to launch a text/voice message to all ENS subscribers that will contain the type of emergency, locations, and instructions.

The ENS is tested once per semester. Students, faculty, and staff may subscribe to the ENS system by logging on to my.pitt.edu and following the directions.

The ENS system is one aspect of a layered approach to notification. Other notification methods such as officer presence, web site alerts, email messaging, and local television and radio broadcasts may be used depending upon the circumstances. See Pitt Policy 06-03-02 for further details at www.cfo.pitt.edu/policies/policy/06/06-03-02.html.

How You Can Learn About Safety and Security

In accordance with the Pennsylvania Uniform Crime Reporting Act and the Federal Jeanne Clery Act, all students and employees receive updated security information annually. All prospective student applicants and employees are also provided with information on security policies and procedures and on how to obtain additional security data. This information is also made available to prospective employees. When first year students arrive on campus, they receive an official Student Handbook with sections on security, health, and safety, as well as a booklet describing the University of Pittsburgh Student Code of Conduct and Judicial Procedures.

During Summer Orientation and Academic Registration (SOAR), Pitt-Greensburg staff members, including the chief of police meet with freshmen and parents to discuss safety and security.

Security concerns are also discussed as they arise in “The Insider” (student newspaper) and the weekly “Intercom.” Students in residence halls also receive additional security information.

Campus Crime Log

The Campus Police Department maintains a daily log recording all crimes reported to the department. The crime log will contain the following:

1. The nature, date, time, and general location of each crime;
2. The disposition of the complaint, if known.

This log is open to public inspection within two business days of the initial report being made to the department. The crime log, containing the past 60 days of crime information, is available for public viewing Monday through Friday during the hours of 8:30 a.m. to 4:30 p.m.

Information will not be made available when disclosure of such information is prohibited by law or such disclosure would jeopardize an ongoing criminal investigation or safety of an individual, cause a suspect to flee or attempt to evade detection, or result in the destruction of evidence.

Educational Programs Aimed at Preventing Sexual Assault, Relationship Violence, and Stalking

The Office of Student Services and the Pitt-Greensburg Police Department conduct primary prevention and awareness programs to freshmen during orientation. These programs promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking. The Office of Student Services provides a sexual assault prevention brochure and a number of other brochures and booklets, from community and governmental agencies, on this topic to interested persons. Digital media presentations and discussion forums are offered at least once per semester in the residence halls. Pamphlets regarding relationship violence, sexual assault services, property crimes, and crime victim's rights and services are available in the lobby of the Campus Police Department, and can be obtained at any time.

Crime Alerts - Timely Warnings

In the event of a reported crime, the chief of police at each campus is responsible for:

1. Determining whether a Crime Alert is required.
2. Preparing the content of the Crime Alert, and
3. Distributing the Crime Alert as promptly as reasonably possible to aid in the prevention of similar occurrences.

Determination. A Crime Alert will be issued when a serious unsolved crime is committed on or adjacent to campus and the crime creates a threat of immediate physical harm to faculty, staff, or students, and the likelihood of repetition is such that a report is necessary to aid in the prevention of similar occurrences. Crime Alerts will not be issued if, in the professional judgement of the chief of police, the crime is not considered to create a threat to the campus community.

Content. Crime Alerts describe the alleged actor(s), the nature, date, time, and location of the crime, and the type of precautions that individuals should take to prevent similar occurrences. The name(s) of any victim(s) involved will NEVER be included in a Crime Alert.

Distribution. Crime Alerts are distributed to all affected administrative offices, campus presidents, deans, directors, and department heads, for dissemination to persons within their areas of responsibility.

In addition, Crime Alerts will be made available at University buildings, posted on relevant University bulletin boards, displayed for at least thirty (30) days on the University police department's website www.greensburg.pitt.edu/crime-alert, and reported to the campus' media relations office. In the event these communication media are unavailable, alternate posting may be made through the University's Audix system, social media, or other modes of communication.

A Sampling of Crime Prevention Programs on Campus

Crime prevention workshops, seminars, and public safety meetings take place throughout the year on the Greensburg campus. These are sponsored by the Campus Police Department, the Office of Student Services, Freshman Seminar (a program for incoming freshmen), and through the various organizations sponsored by the Student Activities Board and residence hall groups. A sampling of crime prevention programs for year 2013 included 14 freshman seminar orientation sessions, and 12 monthly community assistant safety programs.

Residents are given the opportunity to meet with the campus police during the academic year to discuss problems and ways to improve areas of concern. This is another on going program at the Pitt-Greensburg campus sponsored by the Office of Residence Life.

Information and workshops on the prevention of rape and date rape, self-defense, and sexually transmitted diseases are programs provided by the Office of Student Services and the Campus Police Department. The Pennsylvania State Police, in conjunction with the various groups on campus, have presented programs on drinking and driving and illegal drug use. In 2013, the Pennsylvania Traffic Safety Network sponsored a program concerning dangers of texting while driving.

There are several educational programs offered to the campus community throughout the year concerning sex offenses. For example, Housing and Student Services present scenarios depicting potentially risky or unsafe situations followed by active discussions involving bystander intervention and safety options. Safe and positive options for bystander intervention include speaking up when someone discusses plans to take sexual advantage of another person, calling police when a situation arises that may affect the safety of another, and ensuring that friends who are incapacitated seek medical attention if necessary.

University of Pittsburgh Police Department - Greensburg Community Response / Active Threat Incident

Purpose: Recommended safety measures for on-going and immediate life threatening incidents involving hostile suspects.

Considerations:

- An individual must use his/her own discretion about when he/she must engage a hostile suspect for survival.
- Do not attempt to apprehend or interfere with the suspect except for self-protection.
- Contact authorities as soon as it is safe to do so. Call campus police **(724-836-9865 or ext. 9865)**. Have these numbers programmed into your cell phone!
- Report location, number of suspects, description if possible.
- Make the determination of whether to **run, hide, or fight** AND COMMIT TO IT.
 - **Run:** if there is an escape path, attempt to evacuate.
 - Evacuate whether others agree to or not.
 - Leave belongings behind.
 - Help others escape if possible.
 - Prevent others from entering area.
 - **Hide:** if evacuation is not possible, find a place to hide.
 - Lock and/or blockade the door.
 - Silence your cell phone.
 - Hide behind large objects.
 - Remain very quiet.
 - Hiding place should: be out of suspects view; provide protection from shots fired in your direction; not trap or restrict your options for movement.
 - **Fight:** as a last resort and only if your life is in danger.
 - Attempt to incapacitate the suspect.
 - Act with physical aggression.
 - Improvise weapons.
 - Commit to your actions.

When Law Enforcement Arrives:

- Remember that the police will act first to neutralize the threat.
- Remain calm and follow instructions.
- Keep hands visible at all times.
- Avoid pointing or yelling.
- Know that help for the injured is on its way.

**Please review the Run, Fight, Hide video located at
www.greensburg.pitt.edu/student-life/police-and-safety**

SEXUAL ASSAULT AND HARASSMENT, DATING AND DOMESTIC VIOLENCE, STALKING

The University of Pittsburgh values the safety and health of all members of the Pitt-Greensburg community and seeks to foster an environment where its students and employees treat other persons with respect, civility, and dignity. Any behavior that involves sexual assault or harassment, relationship violence, or stalking of another person is prohibited.

If substantiated, such behavior may result in criminal charges if reported to the Pitt-Greensburg Police Department, and/or University disciplinary action, if the Judicial Coordinator or the Title IX liaison to the Office of Affirmative Action, Diversity, and Inclusion investigates a complaint or referral. The University will use these processes to investigate and resolve reports of sexual assault or harassment, relationship violence, or stalking. In cases involving sexual violence, the University understands that victims often seek confidentiality and will attempt to honor such a request in most cases. However, the University will weigh such a request for confidentiality against any factors that may have a negative impact on the campus community, such as the use of a weapon or multiple alleged victims.

Accused students or employees should know that the initiation of any University proceedings does not preclude the possibility of criminal charges. Indeed, parallel University and criminal proceedings are not uncommon. In addition to using these processes, the University will continue to engage in prevention programs and training for students, faculty, and staff in an effort to prevent sexual assault and harassment, relationship violence, and stalking. Pitt-Greensburg provides counseling to victims of sexual assault, assists victims in obtaining medical care, and offers support in all aspects of the recovery process. The University also coordinates educational programs and active approaches to preventing sexual assault, relationship violence, and stalking on campus including, but not limited to bystander intervention as described in “Welcome to the Party,” a film designed to outline and encourage bystander intervention.

The following are key definitions and a summary of the University’s efforts relating to prevention, resources, reporting, and the disciplinary processes available to victims of sexual assault, relationship violence, and stalking. More detailed information about these programs, processes, and procedures can be found in the Student Code of Conduct and the Employee Handbook.

Summary of Important Definitions

The following is a summary of important definitions relating to sexual assault and relationship violence.

Sexual Assault is a term that encompasses rape, forcible fondling, incest, and statutory rape, as defined on page 9 of this publication. In Pennsylvania, sexual assault is also a separate statute defined as sexual intercourse or deviate sexual intercourse without the complainant’s consent.

Relationship Violence refers to domestic and dating violence as defined on page 9 of this publication.

Stalking means engaging in acts toward another person with the intent to place the person in reasonable fear of bodily injury or cause emotional distress as defined on page 9 of this publication.

Consent is an informed, affirmative decision made freely and actively by all parties to engage in mutually acceptable sexual activity. Consent is given by clear words or actions, and may not be inferred from silence, passivity, or lack of resistance alone. Existence of a current or previous dating, marital, and/or sexual relationship is not sufficient to constitute consent to additional sexual activity. Consent to one type of sexual activity does not imply consent to other types of sexual activity.

Someone who is unconscious, asleep, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition, cannot give consent. Consent cannot be obtained by force, intimidation, threat, coercion, isolation or confinement. Agreement obtained under such conditions does not constitute consent. A person’s use of alcohol and/or other drugs does not necessarily eliminate his or her responsibility to obtain consent.

Consent under Title 18 of the Pennsylvania Crimes Code

- a. General Rule: The consent of the victim to conduct charged to constitute an offense or to the result thereof is a defense if such consent negates an element of the offense or precludes the infliction of the harm or evil sought to be prevented by the law defining the offense.
- b. Consent to Bodily Injury: When the conduct is charged to constitute an offense because it causes or threatens bodily injury, consent to such conduct or to the infliction of such injury is a defense if:
 1. The conduct and the injury are reasonably foreseeable hazards of joint participation in a lawful athletic contest or competitive sport or
 2. The consent establishes a justification for the conduct under Chapter 5 of this title (relating to general principles of justification).
- c. Ineffective Consent: Unless otherwise provided by this title or by the law defining the offense, consent does not constitute consent if:
 1. It is given by a person who is legally incapacitated to authorize the conduct charged to constitute the offense;
 2. It is given by a person who by reason of youth, mental disease or defect, or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense;
 3. It is given by a person whose improvident consent is sought to be prevented by the law defining the offense; or
 4. It is induced by force, duress, or deception of a kind sought to be prevented by the law defining the offense.

A Few Tips for Preventing Sexual Assault

- ✓ Be aware that the great majority of sex offenses involve acquaintances.
- ✓ Remember that “No” means “No.”
- ✓ Avoid excessive use of alcohol and do not use illegal drugs. Alcohol and drugs interfere with clear thinking and effective communication.
- ✓ Be aware of the existence of date rape drugs. While in public or at parties, do not leave your drink unattended.

Request that a speaker come to any groups to which you belong to discuss sex offenses and how to prevent it.

- ✓ Ensuring that friends who are incapacitated do not go to secluded places with others.

Preserve all Physical Evidence

Preserving evidence keeps open the option of pursuing legal action in the future.

To preserve evidence, do not shower, douche, or change clothes or bedding before seeking medical attention. Also, if oral contact took place, do not brush teeth, smoke, or eat. All hospitals are required by law to report to the police any injury that is the result of a crime.

Only hospital emergency rooms can collect physical evidence of a sex offense. Therefore, the best source of immediate medical help is the nearest hospital emergency room.

Procedures that Students Should Follow if a Sex Offense Occurs

- Get to a safe place as soon as possible.
- Try to preserve all physical evidence (see details below). Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper bag (not plastic).
- Get medical attention as soon as possible to take care of any physical injuries and to collect important evidence in the event you may later wish to take legal action. For confidential inquiries or information, contact the University nurse in the Health Center (724-836-9947 or ext. 9947). Students can receive treatment at the Westmoreland Hospital Emergency Room or any local hospital emergency room.
- Contact the Campus Police Department (724-836-9865 or ext. 9865) or, if off campus, **contact the local police by dialing 911.**
- Talk with a professional counselor who can maintain confidentiality, help explain your options, give you information, and provide emotional support. You can call the University Counseling Center (724-836-9870 or ext. 9870) or the Blackburn Center Against Domestic and Sexual Violence Counseling Services 24-hour hotline (724-836-1122).
- Contact someone you trust, a close friend, or a community assistant to be with you and to support you.

Counseling, Mental Health, and Student Services for Victims of a Sex Offense, Both on Campus and in the Community

It is essential to provide someone who has been a victim of a sex offense with counseling and support throughout the medical, judicial, and recovery process so that the victim becomes an empowered survivor.

At the victim's request, all University resource centers will contact any authorities, including the police authorities, parents, friends, or hospitals.

Non-identifying information regarding the sex offense will be included in the annual statistical report in order to provide an accurate representation of crime on campus and to help prevent further crimes of this nature.

Pitt-Greensburg's Counseling Center (724-836-9870) is available to intervene in a crisis situation and provide victims with information about available options. These options include medical treatment, psychological counseling, University disciplinary action, and legal prosecution. Assistance is provided to help the victim through the common reactions to an assault and to provide effective coping strategies. All of these services are confidential.

University of Pittsburgh at Greensburg students who are assaulted have a number of resources and courses of action available to them. Seeking assistance from any of these sources does not obligate victims to file a report or press charges against the assailant.

Additional Greensburg Campus resources that are available to victims of sexual assault include:

Health Center, 216 Chambers Hall - 724-836-9947

Campus Police Department, Greensburg Campus
Police Building - 724-836-9865

Student Services Offices, 219D Chambers Hall - 724-836-9917

Judicial Coordinator, 219 Chambers Hall - 724-836-9954

Director of Housing & Residence Life, Resident Life Office
219C Chambers Hall - 724-836-9953

Assistant Director, Housing and Residence Life,
213 Chambers Hall - 724-836-7470

Resident Director, Housing and Residence Life,
103 Lyceum - 724-836-7606

Off-Campus Community Resources

Community rape crisis services are provided by the Blackburn Center Against Domestic and Sexual Violence. The 24-hour emergency hotline number is 724-836-1122. This organization provides information and confidential counseling to sex offense victims as well as medical and legal accompaniment. Additional services include counseling for victims of rape, incest, and other forms of sex offense.

Additional community resources that are available to victims of sexual assault include:

Excelsa Health Westmoreland Hospital Emergency Room: 724-832-4355
Pennsylvania State Police: 724-832-3288

Westmoreland County District Attorney: 724-830-3949

Crime Victim Compensation Office: 1-800-233-2339

Victim Witness Office: 724-830-3271

Options to Prosecute and Pursue Legal Action

Victims are encouraged to report crimes of violence to the Campus Police Department (724-836-9865 or ext. 9865), whether the offense occurred on or off campus, and to press charges against the assailant. However, victims have the right to refuse to press charges even if a police report is made. Students who are survivors of crimes of violence are encouraged to discuss options for filing a judicial complaint with the Judicial Coordinator (724-836-9954 or ext. 9954) and to press charges.

All University resource centers will assist victims in notifying the authorities and pressing charges if desired.

Counseling Services

The Office of Student Services provides the following counseling services to Pitt-Greensburg students:

1. Professional counseling is provided, both individually and in a group setting, to assist students who are experiencing personal problems or concerns. Referrals are made to appropriate community resources when the need is indicated. **Additional information is available by calling 724-836-9870.**
2. Career advising and testing is provided to help students identify a career choice. Job search workshops are held to develop job seeking skills, resources, and strategies. Resume critique services are provided. **Additional information is available by calling 724-836-7182.**
3. The Learning Resource Center provides assistance in developing effective and efficient learning strategies. Workshops are offered that address problems that can interfere with achieving academic success. **Additional information is available by calling 724-836-7098.**

Victims: Options for Changing Academic and Living Situations

Victims of crimes of violence and/or stalking have the right to request a change in their academic course schedules and living arrangements. University staff will make every effort to make these changes at the victim's request as soon as possible considering current availability of reasonable alternatives.

If the victim lives off campus, emergency living space will be provided in a residence hall. If the victim lives in a residence hall, another residence hall room in a different location will be provided.

Contact the Office of Housing and Residence Life (724-836 7470 or ext. 7470) for residence hall changes. The Vice President for Academic Affairs (724-836-9998 or ext. 9998) will assist in changing the victim's course schedule.

Disciplinary Process for Sexual Assault, Relationship Violence, and Stalking

Jurisdiction

The University has the authority to take disciplinary action for conduct occurring off campus when the conduct, among other things, threatens the safety of the University community.

If the Assailant is a University Student

If the alleged assailant is a University student, the victim (referring student) may file a complaint (called a referral) against the accused for violation of the Student Code of Conduct. This referral may be resolved through an administrative meeting or a hearing. In addition, the accused student may face criminal charges. In the absence of a referral, the University may proceed with an investigation and resolution of any reported acts of sexual assault, relationship violence, or stalking if the University determined that such investigation and resolution are necessary to ensure the safety and well-being of University community members.

Student Disciplinary Process: From Initial Meeting through Hearing

Upon receiving a complaint filed regarding an incident of sexual assault or harassment, relationship violence, or stalking, the judicial coordinator will begin an investigation by meeting with the referring student and the accused student as necessary.

At the initial meeting with the accused student, the judicial coordinator will give the student adequate notice of, and an opportunity to review and respond to, the allegations outline in the submitted referral. The judicial coordinator also will give both parties written notice of available on and off campus medical, counseling, legal, and other relevant resources and written notice about interim measures such as no-contact orders and appropriate and available academic, housing, transportation, dining and working accommodations. In cases in which the accused student's conduct poses a threat to the University community, the judicial coordinator may impose an interim suspension that occurs immediately and that lasts until an investigation ends and/or the complaint is resolved.

Both the accused student and the referring student will have the opportunity to review evidence gathered during the investigation or submitted by the opposing party. Both students also may provide testimony and evidence at the hearing before an unbiased judicial body who are trained annually on issues related to sexual violence, the hearing process, standards of evidence, credibility, and weight of evidence. Both parties will be permitted to offer input into the sanctions imposed should the hearing body find the accused student responsible. The hearing body will make recommendations to the Dean of Students, who will make the final determination of any imposed sanctions.

The entire conduct process will be prompt and timely, with a general time frame of 60 days for investigation and resolution, unless the University demonstrates good cause for the process to take longer. The judicial coordinator will notify both parties, in writing, of any developments, as appropriate. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for the purposes of this paragraph.

In addition, both the referring student and the accused student will receive the same opportunities to have an advisor of their choosing present during any conduct proceeding, to be informed simultaneously, in writing, of the outcome of any proceeding, and to have a right to appeal the final decision of any such proceeding. All matters before the hearing body will be judged using the preponderance of the evidence standard, which means, it is more likely than not that the Student Code of Conduct was violated.

Complete information on the University judicial process can be found in the Student Code of Conduct section of the Student Handbook.

Possible Sanctions to be Imposed Following the Final Determination of an Institutional Disciplinary Procedure

Sanctions may include a disciplinary reprimand; a permanent no-contact order or permanent persona-non-grata status for some portion of or all campus locations; counseling assessment; disciplinary probation for a specified period of time; residence hall suspension; disciplinary suspension for a specified period of time; disciplinary dismissal from the University; and any other appropriate measures that support the University's commitment to address, prevent, and end the effects of sexual assault, relationship violence, and stalking.

If the Assailant is a University Employee

If the alleged assailant is a University employee and the victim is either a University employee or student, in addition to possible criminal legal action, the victim has the option to proceed under the process outlined by the Office of Affirmative Action, Diversity, and Inclusion. This office will conduct a prompt investigation and can be reached by contacting the University's Title IX Liaison (724-836-7167 or ext. 7167).

Nonretaliation

Retaliation against anyone involved in the investigation of alleged incidents of sexual misconduct, whether they are the referring individual, a witness, an investigator, or anyone else is prohibited by the University's Statement on Confidentiality and Nonretaliation found at www.cfo.pitt.edu/policies/policy/07/07-01-03.html. This statement also clarifies that all individuals involved in the investigation process are expected to honor the confidentiality of the process and the information involved.

Information Concerning Registered Sex Offenders

Under the federal Campus Sex Crimes Prevention Act, any person who is required to register with the Commonwealth as a sex offender under Pennsylvania's Megan's Law requirement must notify the State if they are employed or are enrolled as a student at a college or university. The law also requires institutions of higher education to advise the campus community how to obtain information on current registered sexual offenders and predators residing within the campus community. Information regarding registered sexual offenders residing in the Greensburg area may be obtained by visiting the Pennsylvania Megan's Law Web site at www.pameganslaw.state.pa.us.

TIPS FOR A SAFER CAMPUS

Learn and follow all University security policies. These policies were created out of a concern for your welfare and consideration for the rights of others.

- When walking or jogging: Go with someone.
- Stay away from isolated areas. Try to stay near streetlights.
- Hold your purse or briefcase tightly and close to your body. A front pocket is safer for a wallet than a back one.
- Dress sensibly. Tight pants, clogs, or heels make movement difficult.

If you're being followed:

- Cross the street or change direction.
- Keep looking back so the person knows you can't be surprised.
- Go to a well-lighted area. Enter a store, house, residence hall, classroom, or library-anywhere there are people.
- Notice and remember as much as possible about the person so you can give a good description.

If you're held up:

- Don't resist. No amount of money is worth taking chances with your life.
- Notify campus police or local police immediately. Try to give a description that includes approximate age, height, weight, and details on hair, clothing, jewelry, scars, tattoos—anything that is noticeable.

Where you live:

- Keep your doors locked night and day.
- Don't let strangers in.
- Don't leave a door unlocked for someone planning to come back later.

Protect personal and University property:

- Lock your door every time you leave.
- Engrave expensive equipment and valuables with an ID number.
- Retain and record manufacturer serial and model numbers for electronic items such as computers, tablets, cell phones, digital cameras, and MP3 players, etc. should the information be needed at a later date.
- Don't store your purse in an unlocked desk drawer
- Don't leave your belongings (books, gym equipment, backpack, calculators, coats, etc.) unattended in libraries, hallways, gym facilities, or classrooms.

If you are working late:

- Keep your office door locked.
- Lock all doors behind you when entering or exiting at night.

In a car:

- Keep doors locked while driving.
- Don't pick up hitchhikers.
- Check the backseat before getting into a car.

Protect your car:

- Always lock your car and take the keys.
- Lock valuables in the trunk.
- Park in well lighted areas.

• **Don't hitchhike.**

• **Report suspicious activity and vandalism immediately.**

Criminal Disclosure Policy

Residence Hall students must disclose to the Office of Housing and Residence Life any felony convictions or other convictions for sexual offenses or drug distribution, sale, or manufacture. If students have any such convictions, they may not reside in University-owned housing without first obtaining permission from the Office of Housing and Residence Life. Students with such convictions must agree to assist the Office of Housing and Residence Life in conducting a background check and to adhere to any reasonable housing conditions mandated by the Office of Housing and Residence Life. Based on the nature and circumstances of past or future convictions, the student may be prevented from residing in University-owned housing.

To disclose this information, students must complete a criminal Conviction Disclosure Form. Criminal Conviction Disclosure forms are located on the Pitt-Greensburg website in the Housing Forms section. Forms can also be obtained in Chambers Hall 219. Failure to disclose convictions prior to residing in a residential hall will be considered a violation of the Student Code of Conduct and may result in immediate removal from campus housing.

All prospective employees are asked if they have ever pled guilty or been convicted of misdemeanor or felony crimes. Certain positions, such as those in housing and residence life, those with a substantial likelihood of regular contact with minor children, and those involving hazardous materials, require criminal background checks. Pitt will not offer employment to applicants if they have criminal histories that disqualify them from the requirements of the position they are seeking.

2014 Greensburg Campus Crime Statistics Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which crime statistics are to be collected and the format in which the statistics shall be published. In addition to incidents reported to the Pitt-Greensburg Police Department, statistics include offenses reported to the PA State Police for Hempfield Township and South Greensburg Borough and to Pitt-Greensburg officials having significant responsibility for student and campus activities (eg. Campus Security Authorities). Campus Security Authorities who have contributed statistical information include, but are not limited to campus police, Deans of Student Life and Academics, faculty/staff advisors to student groups, residence life staff, athletic administrators, and student health personnel. The University counselor voluntarily provides nonidentifying information on crimes reported to her.

Statistics also include crimes committed on campus as well as crimes reported on public property areas that are contiguous to campus. In accordance with the Jeanne Clery Act, crime statistics are shown by the following geographical areas:

- On campus and within all campus buildings
- On-campus residence halls or other student residential facilities
- Non-campus buildings or properties – “those properties owned or leased by the institution that are used in direct support of the institution's educational purposes, are frequently used by students, and that are not within the same reasonably contiguous geographical area of the institution.”
- Public property – “all public property that is within the campus or immediately adjacent to and accessible from the campus.”

Chart I contains the statistics for those offenses reported to the Pitt-Greensburg Police, the PA State Police, the South Greensburg Police, and Campus Security Authorities.

Chart II contains the statistics for those offenses reported to the Pitt-Greensburg Police Department only as recorded for the Uniform Crime Report (UCR).

Chapter 3 of the Pennsylvania Uniform Crime Reporting Act requires the release of crime statistics and crime rates to students and employees, and it requires that those statistics be available to applicants and new employees upon request. The crime rate is determined by a formula specified by the Uniform Crime Reporting Act, and is calculated by dividing the number of full-time equivalent (FTE) students and employees, then multiplying that number by 100,000.

Notes for the Jeanne Clery Act Statistics Report (Chart I)

The following are the definitions of reported crimes, Chart I.

- **Rape:**

The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent his/her temporary or permanent mental or physical incapacity (or because of his/her youth). For Clery reporting purposes, the crime of rape also includes sexual assault – sexual intercourse without the consent of the complainant, sexual assault with an object, and forcible sodomy.

- **Forcible Fondling:**

The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Incest:**

Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Statutory Rape:**

Nonforcible sexual intercourse with a person who is under the statutory age of consent.

- **Domestic Violence:**

Felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person living with or who has lived with the victim as a spouse, by a person similarly situated to a spouse of the victim, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family laws of the jurisdiction.

- **Dating Violence:**

Violence by a person who has been in a romantic or intimate relationship with the victim

- **Stalking:**

To engage in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person, or repeatedly communicates to another person under circumstances

which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

- **Murder and Non-Negligent Manslaughter:**

The willful (non-negligent) killing of one human being by another.

- **Negligent Manslaughter:**

The killing of another person through gross negligence.

- **Robbery:**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **Aggravated Assault:**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed).

- **Burglary:**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

- **Motor Vehicle Theft:**

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding).

- **Arson:**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Chart I - Crimes Reported to University Police/Officials or Local Police
Jeanne Clery Act Statistics Report**

| Offense | Year | Total On-Campus Property | *On-Campus Residential Facilities | Non-Campus Buildings or Property | Public Property |
|--|------|--------------------------|-----------------------------------|----------------------------------|-----------------|
| Murder/Non-Negligent Manslaughter | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Negligent Manslaughter | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Rape | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 2 | 2 | 0 | 0 |
| | 2011 | 1 | 1 | 0 | 0 |
| Forcible Fondling | 2013 | 1 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 1 | 1 | 0 | 0 |
| Statutory Rape | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Incest | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Robbery | 2013 | 1 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Aggravated Assault | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 4 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Burglary | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 1 | 0 | 0 | 0 |
| | 2011 | 4 | 4 | 0 | 0 |
| Motor Vehicle Theft | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Arson | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Arrests: Liquor Law Violations (a) | 2013 | 4 | 4 | 0 | 0 |
| | 2012 | 10 | 9 | 0 | 1 |
| | 2011 | 8 | 7 | 0 | 0 |
| Arrests: Drug Law Violations (a) | 2013 | 2 | 2 | 0 | 0 |
| | 2012 | 15 | 14 | 0 | 0 |
| | 2011 | 8 | 4 | 0 | 0 |
| Arrests: Weapons Violations (a) | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Disciplinary Referrals: Liquor Law Violations | 2013 | 26 | 26 | 0 | 0 |
| | 2012 | 45 | 45 | 0 | 0 |
| | 2011 | 41 | 40 | 0 | 0 |
| Disciplinary Referrals: Drug Law Violations | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 3 | 3 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Disciplinary Referrals: Weapons Violations | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Hate Crimes (b) | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | 0 | 0 | 0 | 0 |
| | 2011 | 0 | 0 | 0 | 0 |
| Beginning in year 2013, the following crime statistics are required for this report. | | | | | |
| Domestic Violence | 2013 | 0 | 0 | 0 | 0 |
| | 2012 | N/A | N/A | N/A | N/A |
| | 2011 | N/A | N/A | N/A | N/A |
| Dating Violence | 2013 | 3 | 2 | 0 | 0 |
| | 2012 | N/A | N/A | N/A | N/A |
| | 2011 | N/A | N/A | N/A | N/A |
| Stalking | 2013 | 2 | 2 | 0 | 0 |
| | 2012 | N/A | N/A | N/A | N/A |
| | 2011 | N/A | N/A | N/A | N/A |

*On-Campus Residential Facilities is a subset of Total On-Campus Property.

- a. Statistics in these categories depict arrests for all liquor, drug, and weapons law violations and include both student and nonstudent arrests. Students arrested for these violations are automatically referred to the Office of Student Life.
- b. Hate crime information includes crimes reported in Chart 1 (except liquor law, drug law and weapons law violations), and any crime involving bodily injury, theft, simple assault, intimidation, or vandalism, that manifests evidence that the victim was intentionally selected because of the victim's race, religion, sexual orientation, gender, ethnicity, national origin, gender identity or disability. There were no reported hate crimes for years 2013, 2012 and 2011.

Chart II - Pennsylvania Uniform Crime Report Statistics

| UCR PART I CRIMES | 2013 FTE=1,801 | | 2012 FTE=1,833.3 | | 2011 FTE=1,934 | |
|---|-----------------|----------------|------------------|----------------|-----------------|----------------|
| | Reported Crimes | Index* 100,000 | Reported Crimes | Index* 100,000 | Reported Crimes | Index* 100,000 |
| Murder and Non-Negligent Manslaughter | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Manslaughter by Negligence | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Rape (c) | 0 | 0.00 | 2 | 109.09 | 0 | 0.00 |
| Robbery | 1 | 55.52 | 0 | 0.00 | 0 | 0.00 |
| Aggravated Assault (d) | 0 | 0.00 | 4 | 218.19 | 0 | 0.00 |
| Burglary | 0 | 0.00 | 2 | 109.09 | 4 | 206.83 |
| Motor Vehicle Theft | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Arson | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Theft | 15 | 832.87 | 12 | 654.56 | 13 | 672.18 |
| Total Part I Offenses | 16 | 888.40 | 20 | 1090.93 | 17 | 879.01 |
| UCR PART II CRIMES | | | | | | |
| Other Assaults (not aggravated) (d) | 2 | 111.05 | 3 | 163.64 | 4 | 206.83 |
| Forgery, Fraud, and Embezzlement | 0 | 0.00 | 1 | 54.55 | 2 | 103.41 |
| Stolen Property (receiving, possessing, buying) | 0 | 0.00 | 1 | 54.55 | 0 | 0.00 |
| Criminal Mischief | 2 | 111.05 | 23 | 1254.57 | 11 | 568.77 |
| Weapons (carrying, possessing, etc.) | 1 | 55.52 | 0 | 0.00 | 0 | 0.00 |
| Sex Offenses (except Part I offenses above) (e) | 1 | 55.52 | 0 | 0.00 | 1 | 51.71 |
| Drug Violations | 2 | 111.05 | 8 | 436.37 | 8 | 413.65 |
| Gambling | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Offenses Against Family and Children | 1 | 55.52 | 0 | 0.00 | 0 | 0.00 |
| Driving Under the Influence | 0 | 0.00 | 1 | 54.55 | 1 | 51.71 |
| Liquor Laws | 4 | 222.10 | 6 | 327.28 | 6 | 310.24 |
| Public Drunkenness | 2 | 111.05 | 2 | 109.09 | 5 | 258.53 |
| Disorderly Conduct | 3 | 166.58 | 2 | 109.09 | 3 | 155.12 |
| All Other Offenses (except traffic) | 12 | 666.30 | 13 | 709.10 | 23 | 1189.25 |
| Total Part II Offenses | 30 | 1665.75 | 60 | 3272.79 | 64 | 3309.20 |
| Grand Total All Offenses | 46 | 2554.14 | 80 | 4363.72 | 81 | 4188.21 |

***The crime rate is based upon the actual number of full time equivalent (FTE) students and employees, which is calculated according to a state mandated formula. The index in the table is based on incidents reported per 100,000 FTEs.

c. Under Uniform Crime Report (UCR) Part I Crimes guidelines, the crime of Rape includes Rape, Attempted Rape, and Sexual Assault.

d. Under UCR Part II Crimes guidelines, Other Assaults (not aggravated) include Simple Assault as well as Harassment incidents involving a threat to assault.

e. Under UCR Part II Crimes guidelines, Sex Offenses (except Part I offenses) include Indecent Assault, and Indecent Exposure.

The crime rate is based upon the actual number of full time equivalent (FTE) students and employees, which is calculated according to a state mandated formula. The index in the table is based on incidents reported per 100,000 FTEs, as follows:

| | |
|---|--------------|
| 2013 Full-Time Undergraduate Students | 1,564 |
| 2013 Part-Time Undergraduate Students | 113 |
| 2013 TOTAL Undergraduate Students | 1,677 |
| 2013 Full-Time Faculty and Staff | 181 |
| 2013 Part-Time Faculty and Staff | 21 |
| 2013 TOTAL Faculty and Staff | 202 |
| 2013 Student Full-Time Equivalent (FTE) Enrollment Data | 1,609 |
| 2013 Faculty and Staff Full-Time Equivalent (FTE) Data | 192 |
| 2013 Total Full-Time Equivalent (FTE) Data – Students, Faculty and Staff | 1,801 |

How You Can Learn About Residence Hall Security Procedures

When students check into a residence hall, they will attend a meeting with their respective community assistant, who will provide them with information regarding campus safety and residence hall security. Students will learn who to call in the event of an emergency, visitation policies, alcohol and drug policies, and general information on campus safety. In addition, students are directed to the on line student handbook found at www.greensburg.pitt.edu/student-life.

Posters promoting safety (KEEP DOORS LOCKED! and WALK IN GROUPS!) will be displayed throughout the residence halls.

The Office of Student Services presents programs on social and health needs as well as programs on issues of concern to the students.

Residence Halls:

All on campus housing is undergraduate. Both freshman and upper-class students are housed at each residence complex.

University Court:

A co-ed on campus housing complex of apartment-style units that include a furnished living room, two bedrooms, a bathroom, and a kitchen/dining area equipped with refrigerator and stove. There are eight quads consisting of four apartments with each apartment accommodating four to five students

Robertshaw Hall:

A traditional dormitory style residence hall that is co-ed by wing. There are two or three residents per room and each room is connected by a common bathroom to another room of two or three residents.

College Hall:

A modified dormitory-style residence hall that is co-ed by wings. Since the dormitory is divided into wings, this hall offers a quiet, more private environment. Each room has a private bathroom and houses two or three residents.

Westmoreland Hall:

A co-ed on campus complex housing four residents per unit. Each unit contains four bedrooms, two bathrooms, a furnished living room, and a kitchenette equipped with a microwave, a full-sized refrigerator, and plenty of storage space.

Academic Villages:

A co-ed, on campus apartment complex housing 192 students. Each furnished apartment has a living room, four single bedrooms, two full bathrooms, and a kitchen. There are six buildings, with eight apartments in each building.

Residence Hall Fire Safety

All residence halls are nonsmoking environments. Each sleeping and living room in student housing has a smoke detector. Other fire safety devices in every residence hall at Pitt include:

- Building fire alarm systems;
- Fire extinguishers;
- Smoke/heat detectors in common building spaces and mechanical rooms;
- Sprinkler systems.

Emergency Evacuation

If you hear/see the emergency alarm signal:

1. Alert anyone in immediate danger.
2. Close the door to contain smoke or fire.
3. Activate the nearest fire alarm pull station (located along the egress route).
4. Evacuate the building via designated stairwells and exterior doors. Do NOT use the elevators!
5. Call campus police (724-836-9865 or ext. 9865) from a safe area outside the building to provide additional information regarding the situation. Only use a fire extinguisher if the fire is small and you have been trained in the proper use of an extinguisher.
6. Proceed to an assembly point away from the building, or as directed by University officials. Do not re-enter the building until the “all-clear” is given.

Housing Assignments and Requests for Assignment Changes

Students living in residential communities must apply and be accepted. Acceptance is competitive and each area has its own criteria. Remaining spaces are filled on a first come, first served basis. Students may request buildings/room and roommates. Requests are not guaranteed and are contingent upon many factors. Including but not limited to availability of spaces and date of the request.

Students may request a room change for a variety of reasons. If a roommate conflict exists, the Community Assistant will attempt to help resolve the conflict. If that does not resolve it, the Resident Director may intervene. If the conflict persists and space is available, a room change may be made. Students must participate in the mediation process.

Security Features of Residence Halls

All of the exterior doors to University housing facilities are secured 24 hours per day, 7 days per week. Residence hall students are issued keys for their rooms or apartments; the keys have a numerical designation, but the numbers do not coincide with the room or apartment numbers. In the event a key is lost, rooms and apartments cannot be identified by a key code. Each year key codes are changed as a precaution against access by previous residents. All apartments and rooms have windows with locks and screens that are firmly affixed.

Residence Hall Security and Visitors

Visitors, including overnight guests, are welcome to the residence halls and are subject to all rules, policies, and regulations applicable to residents. The following information applies to overnight guests:

- All visitors are required to be out of the residence halls by 1:00 a.m.;
- Overnight guests or visitors may not visit overnight more than 8 times in a month;
- All visitors (including students) and overnight guests must sign in with the on duty community assistant before admission to the residence hall;
- The approval of the roommate(s) is required before a guest stay overnight.

Guests Other Than Visitors of Residents

The only guests that may be housed at Pitt-Greensburg are those attending Pitt-Greensburg sponsored academic or social programs or groups that have an educational or academic purpose.

Prohibited Items

The following items are among those not permitted in University owned residential facilities:

- Air conditioners
- Alcohol (including empty containers as decorations)
- Amplified instruments & large stereo systems
- Appliances with exposed elements (including hot plates)
- Candles and any other items with an open flame
- Electrical appliances with frayed or non-UL cords
- Explosives & fireworks
- Flammable liquids
- Halogen lamps
- Heaters of any type
- Illicit drugs
- Incense
- Kerosene lamps
- Pets (except fish kept in 10 gallon tanks or smaller)
- Upholstered furniture
- Lethal weapons (including knives with blades longer than 3 inches)
- Weightlifting equipment over 50 pounds

All fire alarm pull stations and certain smoke detectors are monitored 24/7 by Rampart Security Systems. Detection by automated fire protection equipment and use of manual pull stations activate the building's alarm system which consists of horns/speakers and strobe lights. When the fire alarm activates on a floor, all occupants must exit via the nearest stairs. All stairwells have fire-rated construction and are equipped with self-closing and latching fire doors.

At least two scheduled emergency evacuation exercises are conducted for each Pitt-Greensburg residence hall during every school year. Other fire education programs are provided to the community assistants (CA) and resident directors (RD) and to specific groups. Residence Life staff and desk attendants are trained in building emergency evacuation procedures. Fire extinguisher training is provided to designated personnel and fire safety training for all students, staff, and faculty is available annually during August and September.

Students are encouraged to report any fire event regardless of size by activating a manual pull station and evacuating to a safe area and calling the Campus Police (724-836-9865 or ext. 9865). Students should also report any extinguished fire(s) to the Campus Police, at the same number. Students are encouraged to report any problems with fire protection systems to the Office of Housing and Residence Life, as well. Improvements in fire safety features of buildings are not necessary at this time; however, each evacuation exercise will be monitored and improvements will be implemented as they are identified.

Disabled students (or any student not capable of complying with the University Emergency Evacuation Plan) should notify the campus police department (724-836-9865 or ext. 9865) or Pitt's Environmental Health and Safety Department (412-624-9505) for assistance in developing an individual emergency evacuation plan.

Comprehensive guidelines for fire safety and fire prevention, including those for emergency evacuation, electrical appliances, and no smoking or open flames, can be found in the **University of Pittsburgh's Safety Manual** at <http://www.ehs.pitt.edu/workplace> in the following sections: Building Evacuation and Fire Safety, Fire Safety and Prevention, and Residence Hall Safety.

Pitt-Greensburg On-Campus Student Housing Facility Fire Statistics

| Name/Address Residence Facility | Total number of Fires | | | Fire Number | | | Date of Fire | | | Cause of Fire | | | Number of Injuries that required treatment at a Medical Facility | | | Number of Deaths related to a fire | | | Value of Property Damage Caused by a Fire (\$) | | |
|---|-----------------------|------|------|-------------|------|------|--------------|------|------|---------------|------|------|--|------|------|------------------------------------|------|------|--|------|------|
| | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 | 2013 | 2012 | 2011 |
| College Hall, 190 Bobcat Drive, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Robertshaw Hall, 185 Bobcat Drive, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Westmoreland Hall, 216 North Campus Road, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| University Courts A, 504 University Court, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| University Courts B, 505 University Court, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| University Courts C, 509 University Court, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Apollo House, 114 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Athens House, 112 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Benjamin Franklin House, 102 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Thurgood Marshall House, 106 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Margaret Mead House, 104 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Selene House, 110 Powers Lane, Greensburg, PA 15601 | 0 | 0 | 0 | 0 | 0 | 0 | N/A | N/A | N/A | N/A | N/A | N/A | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Pitt-Greensburg On-Campus Student Housing Facility Fire Safety Systems

| FACILITY | Fire Alarm Monitoring Done On Site by University Police Department And By Off-Site Vendor | 2 Full Sprinkler System* | Smoke Detection | Fire Extinguisher Devices | Evacuation Plans & Placards | # of Evacuation (fire) Drills per Calendar Year |
|----------------------------------|---|--------------------------|-----------------|---------------------------|-----------------------------|---|
| College Hall | X | X | X | X | X | 2 |
| Robertshaw Hall | X | X | X | X | X | 2 |
| Westmoreland Hall | X | X | X | X | X | 2 |
| University Courts Building A | X | X | X | X | X | 2 |
| University Courts Building B | X | X | X | X | X | 2 |
| University Courts Building C | X | X | X | X | X | 2 |
| Academic Villages Athena House | X | X | X | X | X | 2 |
| Academic Villages Apollo House | X | X | X | X | X | 2 |
| Academic Villages Franklin House | X | X | X | X | X | 2 |
| Academic Villages Marshall House | X | X | X | X | X | 2 |
| Academic Villages Mead House | X | X | X | X | X | 2 |
| Academic Villages Selene House | X | X | X | X | X | 2 |

*2 Full Sprinkler System is defined as having sprinklers in both the common area and individual rooms.

Housing and Residence Life

If you live on campus, the following security information is for you:

Community Assistants and Others Who Help Make University Residence Halls Safe

Currently there are 21 community assistants who live in the resident halls and provide support to the students. Community assistants monitor the main desk areas in the residence halls 7 days per week, from 9:00 p.m. until 1:00 a.m. In addition, there are six professional staff who are available 24 hours per day, 7 days per week. Community assistants, the resident directors, and the Director of Housing and Residence Life receive comprehensive training before each school year begins and on going in service training throughout the year. This training includes how to handle various emergencies from psychological emergencies to health, fire evacuations, disorderly conduct, etc. Community assistants make rounds of the residence halls daily.

For the year 2013, 608 full-time undergraduate students lived in on-campus housing. There are no graduate students at Pitt-Greensburg.

The Housing and Residence Life Director is located in the Student Services Office, Chambers Hall 219C (724-836-9953 or ext.9953).

Campus police officers are responsible for security at the residence halls during their tours of duty.

Campus Maintenance Policies to Help Keep You Safe

Pitt-Greensburg has installed and maintains exterior lighting around all of its buildings, as well as additional sidewalk and road lighting. While maintaining an attractive campus, ground crews keep shrubs and hedges low for safety reasons, especially in places utilized in the evening or during odd hours.

On any normal University workday, there are many University support personnel whose jobs include providing inspection of the entire campus and its buildings to discover and correct health, safety, and maintenance problems. These staff members include approximately 19 skilled maintenance and custodial workers and their supervisors. Maintenance supervisors, in addition to their normal workday, are on 24-hour call, 365 days a year. This is in addition to the campus police officers and others who also tour the grounds and report any safety and security problems to the appropriate person or persons who will respond and correct the problem(s) promptly.

Students, as well as faculty and staff may also call maintenance (724-836-7189 or ext. 7189) to report maintenance problems. Resident students can fill out a maintenance request form describing any potential hazard or maintenance problem that needs to be corrected or repaired.

Housing During Holidays and Between Term Breaks

The residence halls will be closed during the following periods, and residents must vacate the residence halls:

- Thanksgiving recess
- Winter recess
- Spring recess
- Break between the end of the spring term and beginning of summer term
- Break between the end of summer term and beginning of fall term

During these times, only students who have University-related and approved business and international students living abroad (because of visa related issues) may submit a written request to remain in the residence halls if no alternate housing is available in the area. Requests to stay during any University break/recess must be submitted to the Director of Housing and Residence Life a minimum of three weeks prior to the start of the break. Requests submitted less than three weeks in advance will be denied. The University reserves the right to deny requests based on budget or staffing or other reasons and to move students to other residence halls. The University may impose additional housing fees for this period. All students without written approval must vacate the residence halls. The residence halls are usually unoccupied and closed during the Thanksgiving vacation and the Winter Recess, which is also the hiatus between the Fall and Spring terms, and during the Spring Break. Housing during these times will be provided only on an emergency basis. room has a private bathroom and houses two or three residents.

Off-Campus Housing

The Office of Student Services maintains a list of available off campus housing accommodations in the Greensburg area. The list should not be construed as a recommendation for any of the facilities listed. In issuing this list, Pitt-Greensburg assumes no responsibility for the condition of the housing or the safety or well-being of the students while they are residing off campus. Pitt-Greensburg assumes no responsibility for the contractual arrangements made by the interested parties.

Pitt-Greensburg will not knowingly assist any landlord who engages in unlawful housing discrimination. Students are not restricted to the listings and are referred to the Greensburg Tribune-Review for additional room and apartment listings. Students are advised to telephone prospective landlords in advance for appointments.

University Buildings

Except for residence halls, most University facilities are open to the public during the day and evening hours (6am–11pm) when classes are in session. All residence halls are secured 24 hours per day. During the times that the University is officially closed, University buildings are generally locked. Faculty, staff, and students with a Pitt ID may be admitted to some buildings as needed.

Some University-sponsored programs are open to the general public while others are restricted to students with proper Pitt ID. Campus police officers handle all special events and will be supplemented by Pennsylvania State Police when appropriate.

Missing Student Protocol

In keeping with federal law, 20 U.S.C. § 1092j, the Office of Housing and Residence Life has initiated the following missing student notification policy. This policy is designated for those students living within University housing that is overseen by the Office of Housing and Residence Life. In the event of a missing student, the Office of Housing and Residence Life will also work directly with the Campus Police Department. The purpose of having a listed Emergency Contact is to be able to verify cases in which a person may not be missing but has voluntarily left his or her residence. If you suspect that a student is missing, a report should be filed with the Campus Police Department, the student's resident director, or the Office of Housing and Residence Life.

1. Each student living within the residence halls has the opportunity to list an Emergency Contact by completing an Emergency Contact form. The student should notify the Emergency Contact that he or she has been designated as an Emergency Contact. This information will be maintained with the Department of Housing and Residence Life and will be immediately accessible by University staff who will attempt to notify the listed Emergency Contact within 24 hours.
2. At any point during a student's enrollment, he or she may choose to register or change confidential contact information with the University by notifying the Office of Housing and Residence Life. This information is confidential but may be released to the campus police and University staff as necessary to carry out the purposes of this policy. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information.
3. The Office of Housing and Residence Life will notify a parent or legal guardian within 24 hours after a student is determined to be missing and if the student is under the age of 18.
4. The Office of Housing and Residence Life will immediately contact the Campus Police Department (724-836-9865 or ext. 9865) when a student is reported missing. The Campus Police Department or its designee will be responsible for contacting the appropriate Emergency Contacts within 24 hours as established above when a student is determined missing.
5. The Campus Police Department will be responsible for filing all related missing person reports with other agencies as may be required, and conduct an investigation.
6. The Office of Housing and Residence Life (724-836-7470 or ext. 7470) staff will serve as support personnel when a student is determined missing and make appropriate contacts within the University (Counseling Center, Dean of Students, Vice-President of Academic Affairs, and Campus Police).

"The safety of each student is a priority at Pitt-Greensburg. I invite you to join with us to help keep this a safe campus. I believe it is vital that you read and follow the safety tips included in this brochure. Incorporating these tips in your daily routine are the simplest and most significant steps you can take to ensure your personal safety. I also encourage you to take a more active role in campus safety by joining the Student Government Association and/or Resident Student Council. By doing so, you will help Pitt-Greensburg continue to be a safe environment to learn both in and out of the classroom."

– Rick Fogle,
Dean of Student Services

Alcoholic Beverages

The Pitt-Greensburg enforces all state laws regarding the possession, use, and sale of alcoholic beverages, including those prohibiting underage drinking. In addition:

1. The University of Pittsburgh at Greensburg prohibits the possession, use, and sale of alcoholic beverages on campus, except as described below.
2. Alcohol may be consumed by persons of legal drinking age at a University-sponsored event provided:
 - a. They have received permission from the President of the Pitt-Greensburg campus;
 - b. There is an event host supervisor;
 - c. There is a strict compliance with state laws regarding alcohol.

Illegal Drugs

The University enforces all state and federal laws concerning illegal drugs. Anyone who is apprehended by a campus police officer in possession of, using, or selling illegal drugs is subject to arrest and referral to the judicial coordinator.

Drug and Alcohol Abuse Education Programs

Annually, the University distributes to all students, faculty, and staff, information about the danger of drug and alcohol abuse and available alcohol and drug counseling, rehabilitation, and assistance programs.

The Office of Student Services provides a number of drug and alcohol abuse educational programs during the academic year. Personal counseling, career planning, and learning skills in addition to PRIDE (Personal Responsibility Initiated through Drug Education) programs are available to students. Many of these programs focus on helping participants become more self aware, learn how to manage stress, and develop self esteem. Training for faculty and staff is also available on drug and alcohol abuse.

All incoming freshman are required to participate in Alcohol-Wise, an online alcohol education program for incoming students. This program is designed to assist students in making healthy decisions regarding alcohol use in college. The program takes about two hours to complete.

Possession and Use of Weapons

The possession and/or use of firearms or other weapons or explosives (including fireworks), or possession and/or use of dangerous chemicals, except as authorized for use in class or other approved activity, is strictly prohibited on the Pitt-Greensburg campus. The chief of police and the campus police officers are authorized to carry a firearm.

Smoking Policy

Smoking, including the use of electronic cigarettes (e-cigs) is prohibited in all University-owned and leased facilities, including residence halls and off-campus housing facilities; and in all University vehicles, including motor pool vehicles; with explicit limited exceptions. Smoking is prohibited within 25 feet of any building on campus.

EMERGENCY PHONE NUMBERS

ON CAMPUS EMERGENCIES

Campus Police: 9865 or 9866

OFF CAMPUS EMERGENCIES

CONTACT 911

Wallet Card

Procedure for Preparing This Report

This report is prepared by the Chief of Police. The procedure for preparing this report is as follows:

- A. A review of all reports compiled by the Campus Police Department
- B. A review of the Daily Crime Log.
- C. Interviews with the campus police officers.
- D. A review of all reports compiled by the Director of Housing and Residence Life.
- E. A review of all reports compiled by the Judicial Coordinator to include Liquor Law Violations, Drug Law Violations, and Weapons Violations.
- F. A request to the Pennsylvania State Police, Troop A Greensburg, for all reports related to criminal activity and arrests on Pitt-Greensburg property and public property adjacent to the institution..
- G. A request to the South Greensburg Police Department for all reports related to criminal activity and arrests on public property that is immediately adjacent to and accessible from the campus.
- H. Interviews with the following persons identified as Campus Security Authorities:
 - 1) Athletic Director;
 - 2) Faculty Advisors to student groups;
 - 3) Team Coaches;
 - 4) Housing and Residence Life Personnel;
 - 5) Director of Counseling. University counselors voluntarily provide non-identifying information on crimes reported to them;
 - 6) Director of Campus Activities.

Students should be aware that a formal police report or investigation is not needed in order for a crime report to be included in the statistics. The student need only report the incident to any of these campus officials who have significant responsibility for student and campus activity.

Graduation Rate Disclosure

In accordance with federal Student Right to Know regulations, information about the Greensburg campus graduation rate is available by contacting the Office of Institutional Research at 412-624-6767 or by visiting online the following web site address:

<http://www.greensburg.pitt.edu/about/studentright>

Safety Abroad

The health and safety of students studying and traveling abroad has consistently been a primary concern for those who lead Pitt's overseas programs. All students earning study abroad credits participate in at least one mandatory safety orientation program with staff from the Study Abroad Office at Pitt-Greensburg. This program covers issues such as personal wellness and safety, mandatory health insurance, alcohol, drugs, emergencies abroad, crime, and security. All faculty and program assistants leading study abroad programs participate in the Safety Practices Workshop for Faculty and Program Assistants led by the Study Abroad Coordinator at Pitt-Greensburg and the Director of the Study Abroad Office at the University of Pittsburgh.

Uniform Crime Reporting Act

Pitt-Greensburg is responsible for complying with Chapter 3 of the Pennsylvania Uniform Crime Reporting Act, and the federal Jeanne Clery Act. If you believe the University is not in compliance with the above acts, please contact The Office of the Registrar, Millstein Library Room 120, University of Pittsburgh at Greensburg, 150 Finoli Drive, Greensburg, PA 15601. (724-836-9899 or 412-624-6118).

NONDISCRIMINATION POLICY STATEMENT

The University of Pittsburgh, as an educational institution and as an employer, values equality of opportunity, human dignity, and racial/ethnic and cultural diversity. Accordingly, as fully explained in policy 07-01-03, the University prohibits and will not engage in discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, gender identity and expression, genetic information, disability, or status as a veteran. The university also prohibits and will not engage in retaliation against any person who makes a claim of discrimination or harassment or who provides information in such an investigation. Further, the University will continue to take affirmative steps to support and advance these values consistent with the University's mission. This policy applies to admissions, employment, access to and treatment in University programs and activities. This is a commitment made by the University and is in accordance with federal, state, and/or local laws and regulations.

For information on University equal opportunity and affirmative action programs and complaint/grievance procedures, you may contact: University of Pittsburgh, Office of Affirmative Action, Diversity and Inclusion, Carol W. Mohamed, Director (and Title IX, 504 and ADA Coordinator), 500 Craig Hall, 200 S. Craig Street, Pittsburgh, PA 15260 (412-648-7860). The Title IX liaison for the Greensburg campus is Brandi Darr, 123 Millstein Library, (724-836-7167).

NOTICE TO INDIVIDUALS WITH DISABILITIES

For accessibility/accommodation information and assistance, please contact the Learning Resource Center Director at the University of Pittsburgh at Greensburg: Lou Ann Sears, 240 Millstein Library, 150 Finoli Drive, Greensburg, PA 15601-5898, 724-836-7098 (or 724-836-7128 for TDD). TTD phones are also located at the Police and Safety Center (724-836-7826) and the Student Information Desk in Chambers Hall (724-836-7077).