



**University of Pittsburgh at Greensburg  
Student Government Association**

**SEMESTER LONG  
BUDGET REQUEST**

**Spring 2019 (Due Oct. 26<sup>th</sup>)**

FOR SENATE USE ONLY:

Approved  Denied  Attended Budget Meeting  
Stipulations:

**CLUB INFORMATION**

Organization: \_\_\_\_\_  
 Representative/Signature: \_\_\_\_\_  
 Advisor/Advisor's Signature: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**Event/Item A:** Open to Campus: Yes No Tentative Date: \_\_\_\_\_

Breakdown/Description of Event/Item(s)	Cost

<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Requested from SGA</b> (Event Cost – Club Contribution)	

**Event/Item B:** Open to Campus: Yes No Tentative Date: \_\_\_\_\_

Breakdown/Description of Event/Item(s)	Cost

<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Requested from SGA</b> (Event Cost – Club Contribution)	

**Event/Item C:** Open to Campus: Yes No Tentative Date: \_\_\_\_\_

Breakdown/Description of Event/Item(s)	Cost

<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Requested from SGA</b> (Event Cost – Club Contribution)	

**Event/Item D:** Open to Campus: Yes No Tentative Date: \_\_\_\_\_

Breakdown/Description of Event/Item(s)	Cost

<b>Total Event Cost</b>	
<b>Club Contribution</b>	
<b>Requested from SGA</b> (Event Cost – Club Contribution)	

It is SGA's fiduciary responsibility to administer the Activities Fee collected by the University to the best of its ability – please keep the following in mind to assist in the process:

- Please attach a detailed sheet or additional pages for your request. (More detail is to your benefit)
- Please note that no funds for lodging will be allocated within a 40 mile radius of campus.
- Please note that SGA does not fund requests judged to be the responsibility of a University Office, Department, School or Individual.
- Please note that you must also have a plan for your Unrestricted Account usage as this directly impacts allocations. It is expected that organizations provide partial funding for events and activities via fundraising or through other means. You should then **INCLUDE THESE PLANS** in your request.

Total Unrestricted Account: \$

Total Semester Cost: \$

**Total Amount Requested From SGA: \$**