

INTERNSHIP SPOTLIGHT

Ella Buchanan

Graduation Semester & Year: Spring 2021

Semester & Year of Internship: Spring 2021

Major: Communication

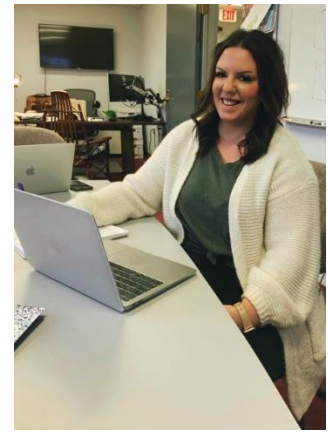
Minor: Education

Hobbies: Reading, Writing, Party Planning, Travel

Campus Activities: Creative Writing Club

Future Plans/Career Goals: I hope to work in the Book Publishing industry as a Publicist or Marketing Specialist!

Hometown: Latrobe, PA



- **Internship (company/your title):**

City of Greensburg, Planning & Development/Student Planner Intern

- **How did you find your internship?**

I got the information through UPG!

- **What were your duties?**

I helped create agendas for online TEAMS and Zoom meetings, created materials on Canva and iMovie for the city's social media sites. I also worked on the Blight project and compiled a list of all properties throughout the city.

- **How many hours per week were you at your internship site?**

10-12 hours per week

- **What did you enjoy most about your internship?**

I loved being able to use some of my Communications skills in a real life work environment!

- **What was the most difficult aspect of the internship?**

In the beginning it was a little overwhelming but once I got myself organized and comfortable it became so easy!

- **How did your experience at UPG and in the Communication Department prepare you for your internship?**

Having taken my Communication classes with Dr. Prellwitz really helped me feel comfortable and confident in my position.

- **How has your internship prepared you for a career?**

It has really helped me decide which aspects of Communications I want to work in!

- **What recommendations do you have for other students about doing an internship?**

Do it! If you're worried about it being too much or are nervous, work through that! Any experience is great experience!

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