MONITORED WITHDRAWAL REQUEST FORM

STUDENT INFORMATION

Student Name

PeopleSoft #

(Print Last Name, First Name, MI)

COURSE INFORMATION

Fall _______ (year)       Spring ________ (year)       Summer ________ (year)

Course Title

<table>
<thead>
<tr>
<th>Subject</th>
<th>Catalog # (4 digits)</th>
<th>Class # (5 digits)</th>
<th>Credits</th>
</tr>
</thead>
</table>

Instructor

NOTES: Students who withdraw from a course receive a “W” grade and no credits are earned. There will be no tuition adjustment for withdrawing from a course. Check the Calendar of Important Dates for deadlines. Withdrawing from a course can impact a student’s financial aid and academic progress.

The student is responsible for submitting this form by the Monitored Withdrawal deadline to the Registrar’ Office, 120 Millstein Library, for processing after it has been signed by the instructor.*Please be aware that a withdrawal cannot be processed if you have a hold on your account.

SIGNATURES

I AFFIRM MY DECISION TO WITHDRAW FROM THE ABOVE COURSE AND TO ACCEPT THE “W” GRADE. I ALSO UNDERSTAND THAT THERE WILL BE NO TUITION ADJUSTMENT FOR WITHDRAWING FROM THIS COURSE. ADDITIONALLY, THIS MAY AFFECT MY FINANCIAL AID STATUS.

Are you using Veteran’s benefits while currently attending? _____ Yes _____ No

Student’s Signature ____________________________________________ Date ____________

Instructor’s Signature __________________________________________ Date ____________

Office use only  Received by / Date:  Processed by / Date:

Revised: 11/2019